

TENANCY APPLICATION FORM

Please be advised that this application will only be processed once ALL details have been completed and ALL copies of all supporting documents attached. Each adult applicant must submit an individual form.

PROPERTY DETAILS

Address of Property.....
Lease commencement date..... LEASE TERM.....
Rent p/week..... Number and type of pets.....
Names of all other occupants of the property.....
Names and ages of any children to occupy the property.....

PERSONAL DETAILS

Given Name(s)..... Surname.....
Current Address.....
Home Phone..... Work Phone.....
Mobile..... FAX.....
Email..... Date of Birth.....
Drivers Licence #..... PASSPORT#.....

EMERGENCY CONTACT

Given Name(s)..... Surname.....
Relationship..... Phone..... Mobile.....
Address.....
Email.....

CURRENT TENANCY DETAILS

Name of Landlord/Agent..... Phone.....
Length of time at current address..... Rent Paid p/week.....
Reason for leaving.....

PREVIOUS RENTAL HISTORY

Name of Landlord/Agent..... Phone.....
Previous Address.....
Length of time at above address..... From..... To..... Rent P/Week.....
Was Bond refunded in full? YES / NO If No, please specify why.....

CURRENT EMPLOYMENT DETAILS

Occupation..... Current Employer.....
Employers Address.....
Contact Name (payroll / manager)..... Contact Number.....
Length of Employment.....

SELF EMPLOYMENT DETAILS

Company Name..... Business Type.....
Business Address.....
Position Held..... ABN.....
Accountant Name..... Phone.....

INCOME

Net weekly employment income..... Net weekly income from other sources.....
Source(s) of other income.....

PREVIOUS EMPLOYMENT (IF CURRENT EMPLOYMENT IS LESS THAN 6 MONTHS)

Occupation..... Previous Employer.....
Contact Name (payroll / manager)..... Contact Number.....
Length of Employment..... From..... To..... Net weekly income.....

REFEREES

Business referee..... Relationship.....
Phone..... Mobile..... Email.....
Personal referee..... Relationship.....
Phone..... Mobile..... Email.....

PRIVACY DISCLOSURE STATEMENT

We are an independently owned and operated business. We are bound by the National Privacy Principles. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your landlords or letting agents, your current or previous employer and your referees. Your consent to us collecting this information is set out below. We may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and owners insurers. We may also send personal information about you to the owners of any other properties at your request. You have the right to access personal information that we hold about you by contacting our privacy officer. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

CONSENT

I the Applicant acknowledge that I have read the Privacy Disclosure Statement. I authorise the Agent to collect information about me from:

1. My previous letting agents and/or landlords;
2. My personal referees;
3. Any tenancy Default Database which may contain personal information about me. I also authorize the agent to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including Tenancy Information Centre of Australia (TICA), National Tenancy Database (NTD) and/or Trading Reference Australia (TRA).

I authorize the Agent to disclose the personal information collected about me by the owner of the property even if the owner is resident outside Australia and to any third parties – valuers, contractors, sales people, insurance companies, bodies corporate, other agents and tenancy default databases.

Applicant Name.....Signature.....Date.....

I, the Applicant hereby offer to rent the property from the owner under a lease to be prepared by the agent. Should this application be approved, I acknowledge that I will be required to pay the following amounts: \$..... rent per week.

- First payment of rent in advance: (two weeks rent) \$.....
- Rental Bond (4 weeks rent unfurnished or 6 weeks rent furnished) \$.....
- Tenants share of cost of preparing tenancy agreement (if applicable) \$.....
- Subtotal \$.....
- Amount Payable upon signing Tenancy Agreement: \$.....

I acknowledge that this application is subject to the approval of the owner. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am satisfied with the current condition and cleanliness of the property.

Applicant Name..... Signature..... Date.....

UTILITY CONNECTIONS



YourPorter is a FREE service connecting utilities and other services.
 If the Agent approves this application, YourPorter will be contacting you by phone, SMS, or email for the purposes of assisting you to connect your utilities within 24 hours of receiving this application for next business day connection.

Telephone: 1300 400 600 Fax: 1300 326 468

- | | | | | |
|--|---|---|--|-------------------------------------|
| <input type="checkbox"/> Electricity | <input type="checkbox"/> Gas | <input type="checkbox"/> Telephone | <input type="checkbox"/> Pay TV | <input type="checkbox"/> Internet |
| <input type="checkbox"/> Car Insurance | <input type="checkbox"/> Life Insurance | <input type="checkbox"/> Health Insurance | <input type="checkbox"/> Home & Contents | <input type="checkbox"/> Home Loans |

DECLARATION AND ACCEPTANCE:

I/We consent to the disclosure of this application form (including any personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter and its service provider iSelect Ltd to contact me for the connection of services as offered by YourPorter.

I/We acknowledge that if I/We do not provide my/our personal information, YourPorter and iSelect will not be able to provide these services to me/us. YourPorter and iSelect will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth).

I/We acknowledge that iSelect, the Agent, its employees and YourPorter may receive a benefit in relation to the connection of any of the services listed above. I/We consent to YourPorter and iSelect contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter and iSelect to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter and iSelect will otherwise collect, hold, use and disclose personal information in accordance with their respective privacy policies, which are available at www.yourporter.com.au/general/privacy-policy/ and <http://www.iselect.com.au/privacy-policy/> YourPorter is a free service, but I/We acknowledge that standard connection fees may apply for services connected (in addition to the ongoing service fees).

I/We acknowledge that neither YourPorter nor the Agent nor iSelect accept any responsibility for any delay in or failure to arrange or provide for any connection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application I/We understand YourPorter is a value add product and that I/We are under no obligation to use YourPorter.

Signature..... Date.....

OFFICE USE ONLY

100 POINT IDENTIFICATION CHECK – The following identification has been photocopied and is attached to this application.

Item	X	Points	Initial	ITEM	X	Points	Initial
Drivers License		40		Medicare Card		20	
Passport		40		Bank Debit/Credit Card		20	
Other Photo ID		20		Bank Statement		20	
Current Wage Advice		30		Telephone Account		20	
Previous Tenancy Reference		20		Electricity Account		20	
Previous 2 Rent Receipts		20		Gas Account		20	

Item	X	Initial	Item	X	Initial
Personal Reference Checked			Lessor Notified - Approved		
Tenancy Database Checked			Previous Agent Lessor Checked		
Employment Checked			Applicant Notified		

Property Manager Name..... Signature..... Date.....

YourPorter

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- Find you the best products
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ALINTA ENERGY · DODO
ENERGY AUSTRALIA ·

AGL · RED EN
DIRECT · POWERSHOP · C
TUM ENERGY · ALINTA ENEK
GY · ENERGY AUSTRALIA · POWL
WERSHOP · SUMO POWER · AGL · OI
ERGY · ALIN · DODO POWI
ERGY · ENF · A · POWER
WERSHOP · AGL · ORI
ERGY · ALI · DODO POWER
ERGY · ENEK · A · POWER
WERSHOP · SUMO POWER · AGL · OF
GY · ALINTA ENERGY · DODO PO
Y · ENERGY AUSTRALIA · PO
OP · SUMO POWER · A

Electricity & Gas

TEL · TELSTRA · VODAF
CO · DODO · EFTEL · TEI
INET · CLUB TELCO · D
IPRIMUS · IINET · CI

Phone & Broadband

IAN UNITY · HCF · NIB · H
ARTNERS · TRANSPORT
LTH FUND · HBF · GMH
ALTH INSURANCE · AU

Health Insurance

DIRECT · PROGRESSIVE
REASE · INSURANCE B
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IVE · VIRGIN MONEY ·

Home & Car Insurance

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AMP · COMINSURE · T

Life Insurance

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