



East Arnhem Real Estate

6 Traeger Close, Nhulunbuy Industrial Estate

P: 08 8987 M: 0438898222

Licensed Real Estate Agent

DATE AND TIME SUBMITTED:

Date: ____/____/____

Time: _____am/pm

TENANCY APPLICATION

EAST ARNHEM REAL ESTATE WELCOMES YOUR APPLICATION AND ANY QUERIES YOU MAY HAVE. THE FOLLOWING INFORMATION AND CHECKLIST WILL ASSIST YOU TO COMPLETE THE TENANCY APPLICATION SO THAT IT CAN BE PROCESSED AS QUICKLY AS POSSIBLE. APPLICATIONS THAT ARE NOT COMPLETE AND DO NOT INCLUDE THE FOLLOWING DETAILS WILL NOT BE PROCESSED.

- **Proof of your current income** – i.e. Copy of your two most recent pay slips.
- **Supply photo identification** – Drivers license, passport, or photo I.D.
- **A rental reference from your present/previous Landlord or Agent**

Private viewings can be made; simply email or call our office to make an appointment.

It is recommended that your rent should not exceed 30% of your income

Important Rental Costs To Consider:

- Bond – On signing a lease a bond is payable which is 4 weeks rent
- First Rental Payment – On signing a lease 2 weeks rent is payable to ensure the rent is in advance.
- Electricity – You will need to contact Nhulunbuy Corporation Limited on 8939 2200 to put the electricity on – A \$400 security bond will be payable.

Successful Application Process:

A Tenancy Agreement would be drawn and forwarded to the tenant for signing. You can call into our office and we can support with reading and understanding the terms and conditions within as this is an important legal document.

The bond is payable at the time of completing the Tenancy Agreement (4 weeks rent).

First rental payment would be payable – 2 weeks rent is payable to ensure the rent is in advance.

The tenant would need to contact the Nhulunbuy Corporation and complete the appropriate electricity documentation before keys are released.

Once all the above is complete we will hand over keys and present the Property Condition Report which will need reviewing, amending (if necessary) and accepting.

APPLICATION CHECKLIST TO BE COMPLETED BY ALL APPLICANTS

STOP! Before I submit this application, I have

- Completed all details in full on the application form
- 2 x Most recent pay slips
- Provided copies of Photo ID
- Read and signed the Agreement & Authorization Consent (Highlighted areas)

Property that you are applying for:		Date property was viewed:
Date Required:	Rental amount:	Length of lease required:
How did you find out about this property?	<input type="checkbox"/> NT News <input type="checkbox"/> Walk In <input type="checkbox"/> Referral <input type="checkbox"/> Internet <input type="checkbox"/> Sign <input type="checkbox"/> Other _____	

Who will occupy the premises? Please tick box or indicate the number of people below:

Single Couple (Married/Defacto) Family _____ people Multi-tenant _____ people

1. Name:	Age:	Relationship to other lease holders:
2.		
3.		
4.		

APPLICANT 1 DETAILS:

Applicant name:		Date of Birth:
Mobile:	Home:	Work:
Email address:		
Preferred method of contact:		

Please complete your rental history – Please start with your most recent address:

Address	Dates at address	Rental price	Landlord/Agents Name and Phone Number
			Name/Real Estate: Phone: Fax/email:
			Name/Real Estate: Phone: Fax/email:

Please complete your current work details:

Current occupation:	Employer:
Duration of employment:	Salary (must be filled):
Reference contact name:	Reference contact number/email:

APPLICANT 2 DETAILS:

Applicant name:		Date of Birth:
Mobile:	Home:	Work:
Email address:		
Preferred method of contact:		

Please complete your rental history – Please start with your most recent address:

Address	Dates at address	Rental price	Landlord/Agents Name and Phone Number
			Name/Real Estate: Phone: Fax/email:
			Name/Real Estate: Phone: Fax/email:

Please complete your current work details:

Current occupation:	Employer:
Duration of employment:	Salary (must be filled):
Reference contact name:	Reference contact number/email:

APPLICANT 3 DETAILS:

Applicant name:		Date of Birth:
Mobile:	Home:	Work:
Email address:		
Preferred method of contact:		

Please complete your rental history – Please start with your most recent address:

Address	Dates at address	Rental price	Landlord/Agents Name and Phone Number
			Name/Real Estate: Phone Fax/email:
			Name/Real Estate: Phone: Fax/email:

Please complete your current work details:

Current occupation:	Employer:
Duration of employment:	Salary (must be filled):
Reference contact name:	Reference contact number/email:

OTHER INFORMATION:

Pets:

Do you intend to keep pets at the premises? Please circle one: Yes No	If yes, please provide information: Type of animal: Breed:	Age: How Many: Indoor/outdoors:
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Agreement and Authorization:

I believe the statements I have made are true and correct. I hereby authorize verification of information I provide and communication with any and all names listed on this application. I understand that any discrepancy or lack of information may result in the rejection of this application. I understand that this is an application for tenancy and does not constitute a rental or lease agreement in whole or part.

APPLICANT 1 Sign: _____ **Print:** _____ **Date:** _____

APPLICANT 2 Sign: _____ **Print:** _____ **Date:** _____

APPLICANT 3 Sign: _____ **Print:** _____ **Date:** _____



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