

DIRECT DEBIT - CLIENT SERVICE AGREEMENT

Our commitment to you,

Drawing arrangements:

We will advise you, in writing, the details of the Ellison Specialised Properties Pty Ltd Pay Plan drawing arrangements [amount; frequency; commencement date] at least 14 calendar days prior to the first drawing.

Where the due date falls on a non-business day, we will draw the amount on the next business day. We will not change any details of drawing arrangements without *giving you at least fourteen (14) days written notice*.

We reserve the right to cancel the Ellison Specialised Properties Pty Ltd Pay Plan drawing arrangements if three or more drawings are returned unpaid by your nominated Financial Institution, private and confidential.

Your rights:

You may terminate Ellison Specialised Properties Pty Ltd Pay Plan drawing arrangements at any time by giving written notice directly to us, or through your nominated Financial Institution. Notice given to us should be received by us at least 14 business days prior to the due date.

You may stop payment of a drawing under the Ellison Specialised Properties Pty Ltd Pay Plan by giving written notice directly to us, or through your nominated Financial Institution. Notice given to us should be received by us at least 14 business days prior to the due date.

You may request change to the drawing amount and/or frequency of Ellison Specialised Properties Pty Ltd Pay Plan drawings by contacting us and advising your requirements no less than 14 business days prior to the due date.

Where you consider that a drawing has been initiated incorrectly [outside the Ellison Specialised Properties Pty Ltd Pay Plan arrangements] you may take the matter up directly with us, or lodge a Direct Debit Claim through your nominated Financial Institution.

Your commitment to us,

Your responsibilities:

It is your responsibility to ensure that sufficient funds are available in the nominated account to meet a drawing on its due date. A fee of \$9.00 will be charged to your account should there be insufficient funds in the nominated account.

It is your responsibility to ensure that the authorisation given to draw on the nominated account is identical to the account signing instruction held by the Financial Institution where the account is based.

It is your responsibility to advise us if the account nominated by you to receive the Ellison Specialised Properties Pty Ltd Pay Plan drawings is transferred or closed.

It is your responsibility to arrange with us a suitable alternate payment method if you wish to cancel the Ellison Specialised Properties Pty Ltd Pay Plan drawing.



DIRECT DEBIT - REQUEST FORM

I/we request that moneys due in terms of the repayment arrangements covered by this document be drawn under the Direct Debit System from my/our account conducted with Ellison Specialised Properties Pty Ltd.

ACCOUNT DETAILS

Account Name:

BSB:

Account No:

Amount (\$):

Frequency:

Weekly

Fortnightly

Monthly

I/we acknowledge that this Direct Debit arrangement is governed by the terms of the Client Service Agreement received from Ellison Specialised Properties Pty Ltd.

Debit User ID Number:

Signature:

1. _____

2. _____

Date: