

# Residential Tenancy Application – Cale Property

## Property Details

Application address

Lease start date (dd/mm/yy)

Lease term (months)

Rent (weekly)

How many people will live at the property

Adults

Children

Ages of children

Applicant physically inspected the inside of the property on dd/mm/yy \_\_\_\_\_

How did you find out about this property?

caleproperty.com.au

Other website \_\_\_\_\_

realestate.com.au

Referral

domain.com.au

Window Advertisement

## Personal Details

Family name

First name

Email

Date of birth (dd/mm/yy)

Gender (male/female)

Smoker (yes/no)

Mobile phone

Work phone

Home phone

Current address

Emergency contact person

Relationship to you

Emergency contact address

Phone

## Student Details (If relevant)

Are you a student?

(Yes/No)

Name of institution

Student/enrolment number

Source of income (employment, Govt. Support, Parental support, Other)

Net Weekly Income

## Pension Details (If Relevant)

Do you currently receive a pension?

(Yes/No)

Pension Type

Pension Number

### Current Address

I was previously

The owner

Renting through an agent

Renting privately

Other – (living at home, student accommodation)

Current address

Date moved in (dd/mm/yy)

Agent name (contact if no agent)

Weekly rent

Agent or contact phone

Agent or contact email

Reason for leaving

### Previous Address

I was previously

Owner

Renting through an agent

Renting privately

Other – (living at home, student accommodation)

Current address

Date moved in (dd/mm/yy)

Agent name (contact if no agent)

Weekly rent

Agent or contact phone

Agent or contact email

Reason for leaving

### References

Personal reference name

Phone

Relationship

Email

Professional reference name 1

Phone

Relationship

Email

Professional reference name 2

Phone

Relationship

Email

### Current Employment

What is your current work situation?  
(not currently employed, employed,  
self employed, retired)

Company name

Nature of employment  
(full time, part time, casual)

Manager/accountant name

Email

Phone

Weekly net income

Position

When did you start?  
(dd/mm/yy)

## Previous Employment

What is your previous work situation?  
(not currently employed, employed,  
self employed, retired)

Manager/accountant name

Weekly net income

Company name

Phone

Position

Nature of employment  
(full time, part time, casual)

When did you start?

(dd/mm/yy)

When did you finish?

(dd/mm/yy)

## Vehicles

How many vehicles will park at the  
property?

All vehicles registration

Make & model

## Pets

How many pets will live at the  
property?

Pet types and breed (dog, cat, other)

Council registration details

# myconnect

myconnect is a FREE & EASY to use utility  
connection service available for tenants

Phone : 1300 854 478  
Fax : 1300 854 479

enquiry@myconnect.com.au  
www.myconnect.com.au



Yes, Please Contact Me



Interpreter service  
(tick if required)

Unless I have opted out below, I:

Consent to the disclosure of information on this form to my connect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to Cale Property Agents, acknowledge Cale Property Agents nominated Registered Charity, and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and /or deposit may be required by various utility services; acknowledge that, to the extent permitted by law, Cale Property Agents, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.

Tick here to opt out



To assess your application, we require copies of at least 100 points of identification as per the below table

**AND**

Copies of relevant supporting documentation. E.g Proof of Employment/Income, Rental Ledger

### 100 Points of Identification - You must provide at least one form of photo identification\*

50 points\*- Primary/Photo ID

(Eg. Drivers License, Passport, Proof Of Age)

30 points - Secondary ID

(Eg. Birth Certificate, Student Card, Medicare Card, Health Care Card, Vehicle Registration)

30 points - Rental History/Proof of Address

(Eg. Rental Receipts, Signed Lease, Utility Bill, Bank Statements, Rental Reference)

20 points - Employment/Proof of Income

(Eg. Payslips, Letter of Employment, Employment Reference)

## Confirmation

1. During my inspection of the property I found it to be in a reasonably clean condition. Yes  No
2. If "No", I believe the following items should be attended to prior to the commencement of my tenancy. I acknowledge that these items are subject to the owner/landlord's approval.

--

## Declaration

I hereby offer to rent the property from the owner/landlord under a lease to be prepared by the Agent. I acknowledge that I will be required to pay the amounts as specified below.

Rental Bond (4 weeks rent)	\$
Rent in advance (2 weeks rent)	\$
<b>Total</b>	\$

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I authorise the Agent to obtain personal information about me from:

1. The owner or the Agent of my current or previous residences;
2. My personal references for this application
3. My current and past employers;
4. Any person who maintains any record, listing or database of defaults by tenants;

and I authorise and consent to each of those persons providing requested personal information about me to the Agent.

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future. I am aware that the Agent will use and disclose my personal information in order to:

1. Communicate with the owner/landlord and select a tenant
2. Prepare lease/tenancy documents
3. Allow trades people or equivalent organizations to contact me
4. Lodge/claim/transfer to/from the Residential Tenancies Bond Authority
5. Refer to Tribunals/Courts & Statutory Authorities (where applicable)
6. Refer to collection agents/lawyers (where applicable)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

## Application

I apply for approval to rent the property referred to in this form. I acknowledge that my application will be referred to the owner/landlord of the property for their approval and if the application is approved, a Residential Tenancy Agreement for the property will be prepared.

### If a holding deposit is paid on the property the following conditions will apply:

1. A holding deposit will only be accepted once an application has been approved by the owner/landlord.
2. The holding deposit will be equivalent to 1 weeks rent to reserve the premises in favour of you for a period of 7 days.
3. Once a residential tenancy agreement is signed for the property the holding deposit will be applied as the initial weeks rent for the property.
4. Should the applicant not proceed for any reason, the owner/landlord may retain the full amount of the holding deposit.

<b>Date</b>	<b>Signature of Applicant</b>
-------------	-------------------------------