



TENANT APPLICATION FORM

Property Applying For: (1 st Preference)		\$
Property Applying For: (2nd Preference)		\$
Preferred Lease Term:	6 Months <input type="checkbox"/>	12 months <input type="checkbox"/>
Preferred Move-in Date:	/ /	Inspection Date: / /

The following documentation MUST be submitted with the application form: <i>Please note that the application MUST BE completed in FULL when returning to our office, along with ALL pre-copied documentation</i>	Please Tick
Photocopy of Photo ID (Driver's Licence, 18+ Card or Passport) 40 points	<input type="checkbox"/>
Proof of Income (Recent Payslips / Centrelink Statement / Bank Statement / Offer Letter) 40 points	<input type="checkbox"/>
Photocopy of Medicare Card 20 points	<input type="checkbox"/>
Photocopy of Recent bank Statement (within last 3 months) – <i>must show your name</i> 20 points	<input type="checkbox"/>
Proof of Current Address (Telephone/Electricity Bill / Registration / Other Utility Bills) 10 points	<input type="checkbox"/>

Please note that we will not proceed with any application unless all documents above are provided. Please have all paperwork photocopied and finalised prior to submitting your application.

I agree and acknowledge the following Conditions should my application be successful with RE/MAX Victory: In most instances, we are able to process your application within 48 hours. If we are unable to contact references/referees, this process may take longer. If your application is approved, you will be required within 24 hours to pay 2 week's rent as the holding deposit and you will receive a copy of the lease documents prior to paying any monies.

I note then the (4) week's bond is to be paid when you sign the lease or collect the keys on the lease start date. It will be credited to your rental account commencing from the first day of your Tenancy. These funds are to be paid by EFTPOS ONLY. Under no circumstances will cash or personal cheques be accepted

I acknowledge that for all ongoing rental payments, the preferred payment method is Rental Rewards. I agree and acknowledge that I as the tenant am responsible to cover the fees and charges associated with using this payment option. I also acknowledge that there is a \$1.51 set-up fee application for Rental Rewards.

Please note that due to bank processing time frames, payments will take up to two (2) business days for Credit/Debit Card & BPay and seven (7) business days for Bank Account to reach us as cleared funds.

Please Factor this in when you commence your payments, it is your responsibility to make sure cleared funds are received on the due date.

Please see below our payment methods:

Rental Rewards – BPay	(\$1.50 per transaction & takes 2 days to process)
Rental Rewards – Direct Debit	(0.5% of the transaction total & takes 7 days to process)
Rental Rewards – Credit Card	(1.45% for Mastercard / Visa or 2.45% for Amex / Overseas Credit Cards & takes 2 days to process)
EFTPOS at RE/MAX Victory Rentals Office	Free of charge
Deduction from Centrepay (Centrelink)	Free of charge

I agree to the above fees and charges.

Signature 1. _____

I agree to the above fees and charges.

Signature 2. _____

	Applicant 1 Details	Applicant 2 Details
Full Name:		
Date of Birth:	/ /	/ /
Contact Details	Ph: E:	Ph: E:
Driver's License No:		
Relationship to other Applicant/s:		
Car Rego: Make & Model:		
Do you smoke?	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Are you Studying:	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Are you on a working Visa?	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
If Yes: Expiry Date of Visa?	Expiry: / /	Expiry: / /

Other Occupant Details		
Occupants Full Name:	Date of Birth:	Relationship to Applicants:

Pet Details			
Type & Breed	Age:	Inside/Outside	Registered:
		IN <input type="checkbox"/> OUT <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
		IN <input type="checkbox"/> OUT <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
		IN <input type="checkbox"/> OUT <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
		IN <input type="checkbox"/> OUT <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

Current Residential History		
	Applicant 1	Applicant 2
Current Address:		
Weekly Rent:	\$	\$
Type of Occupancy:	<input type="checkbox"/> Renting <input type="checkbox"/> Private Landlord <input type="checkbox"/> Own Home <input type="checkbox"/> Boarding <input type="checkbox"/> Living with family	<input type="checkbox"/> Renting <input type="checkbox"/> Private Landlord <input type="checkbox"/> Own Home <input type="checkbox"/> Boarding <input type="checkbox"/> Living with family
Agency/Landlord Name:		
Agency Contact Number:		
Agency Email Address:		
Time Resided at Property:	From / / to / /	From / / to / /
Reason for Leaving:		

Previous Residential History		
	Applicant 1	Applicant 2
Previous Address:		
Weekly Rent:	\$	\$
Type of Occupancy:	<input type="checkbox"/> Renting <input type="checkbox"/> Private Landlord <input type="checkbox"/> Own Home <input type="checkbox"/> Boarding <input type="checkbox"/> Living with family	<input type="checkbox"/> Renting <input type="checkbox"/> Private Landlord <input type="checkbox"/> Own Home <input type="checkbox"/> Boarding <input type="checkbox"/> Living with family
Agency/Landlord Name:		
Agency Contact Number:		
Agency Email Address:		
Time Resided at Property:	From / / to / /	From / / to / /
Reason for Leaving:		

Next of Kin / Emergency Contact Information		
Please provide details of someone we may contact in the event of an Emergency who will not be residing with you at the property		
	Applicant 1	Applicant 2
Full Name:		
Contact Number:		
Address:		
Relationship to You:		

Employment Details			
Are you currently Employed?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Employment Status?	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual	<input type="checkbox"/> Contract <input type="checkbox"/> Self Employed	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual <input type="checkbox"/> Contract <input type="checkbox"/> Self Employed
Net Income (per week):	\$		\$
Occupation:			
Date Commenced Employment:	/ /		/ /
Employer/Company Name:			
Manager/Contact Name:			
Contact Number:			
Email Address:			

Centrelink Details / Payments				
	Applicant 1		Applicant 2	
Are you Currently Receiving Centrelink Benefits?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Type of Payment Received?	<input type="checkbox"/> Newstart <input type="checkbox"/> Single Parenting <input type="checkbox"/> Partnered Parenting <input type="checkbox"/> Careers Payment	<input type="checkbox"/> Disability <input type="checkbox"/> Pension <input type="checkbox"/> Aged Pension <input type="checkbox"/> Family Tax Benefit	<input type="checkbox"/> Newstart <input type="checkbox"/> Single Parenting <input type="checkbox"/> Partnered Parenting <input type="checkbox"/> Careers Payment	<input type="checkbox"/> Disability <input type="checkbox"/> Pension <input type="checkbox"/> Aged Pension <input type="checkbox"/> Family Tax Benefit
Total Income (per week):	\$		\$	

Personal References / Referees 1		
	Applicant 1	Applicant 2
Full Name:		
Contact Number:		
Relationship to You:		

Personal References / Referees 1		
	Applicant 1	Applicant 2
Full Name:		
Contact Number:		
Relationship to You:		

Declaration, Privacy Disclosure and Consent

Please declare/acknowledge the following by selecting Yes or No

	YES	NO
Have you ever been evicted by an Agent/Lessor	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any known reasons that would affect your ability to pay rent	<input type="checkbox"/>	<input type="checkbox"/>
Were you refunded the bond IN FULL for your last address (if applicable) If no, please advise what deductions were made:	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any current outstanding debt to another Agent/Lessor?	<input type="checkbox"/>	<input type="checkbox"/>
Acknowledge that my personal contents insurance is not covered under any lessor insurance policy/s and understand that it is my responsibility to insure my own personal belongings	<input type="checkbox"/>	<input type="checkbox"/>
Understand that you as the Agent/Lessor have collected this information for the purpose of determining whether I am a suitable tenant for the property – in particular to check my identification, my ability to care for the property, my character and my credit/affordability	<input type="checkbox"/>	<input type="checkbox"/>
Acknowledge that I have made my own enquiries in relation to the provision of the availability of phone, internet and TV connections. The Agent makes no warranty in relation to the adequacy of current or available services or fittings in the premises	<input type="checkbox"/>	<input type="checkbox"/>
The applicant has viewed the property in its current condition and agrees to take the premises as is with no alterations, additions or extras provided unless previously agreed in writing by all parties. The landlord retains the right to refuse any requests for improvements requested by the tenants.	<input type="checkbox"/>	<input type="checkbox"/>
For such purposes, I authorize you to contact the persons named in this application, and to undertake such enquiries and searches (including Tenancy Databases Searches) as you consider reasonably necessary	<input type="checkbox"/>	<input type="checkbox"/>
In doing so, I understand that information provided by me may be disclosed to, and further information obtained from, referees named in this application and other relevant third parties	<input type="checkbox"/>	<input type="checkbox"/>
Acknowledge and accept that if my application is denied, the agent is not legally obliged to provide reasons as to why	<input type="checkbox"/>	<input type="checkbox"/>
Acknowledge and understand that should my tenancy be accepted and upon commencement of the tenancy agreement there may be cause for the Agent/Lessor to pass my details onto others which may include (but is not limited to) insurance companies, body corporates, contractors, other real estate agents, salespeople, and tenancy default databases	<input type="checkbox"/>	<input type="checkbox"/>
Acknowledge that I will receive and review the General Tenancy Agreement (Form 18a), the standard terms and any special terms and conditions prior to any monies being paid, should my application be successful	<input type="checkbox"/>	<input type="checkbox"/>
Acknowledge that I have been made aware of the Agency's Privacy Policy below	<input type="checkbox"/>	<input type="checkbox"/>
Consent to the use of email and facsimile in accordance with the provisions set out in Chapter 2 of the electronic Transactions (QLD) Act 2001 and Electronic Transactions Act 1999 (cth)	<input type="checkbox"/>	<input type="checkbox"/>
Declare the above information is true and correct and that I have supplied it of my own free will	<input type="checkbox"/>	<input type="checkbox"/>

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord, I agree to enter into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that I have inspected the premises. I also declare that I am not currently bankrupt. I authorize the Agent to obtain personal information from: (a) The owner or the Agent of my current or previous residence

(b) My personal referees and employer/s

(c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history; I am also aware that I may access my personal information by contacting:

NTD: 1300 563 826

TICA: 1902 220 346

TRA: (02) 9363 9244

If I default under a rental agreement, I agree that that Agent may disclose details of such default to a Tenancy Default Database, and to Agents/Landlords or properties I may apply for in the future. I am aware that the Agent will use and disclose my personal information in order to:

(a) Communicate with the owner and select a tenant

(b) Prepare the Lease/Tenancy Documents

(c) Allow tradespeople or equivalent organizations to contact me

(d) Lodge/Claim/Transfer to a Bond Authority

(e) Refer to Tribunals/Courts and Statutory Authorities (where applicable)

(f) Refer to Debt Collection Agencies, Credit Providers and or Lawyers (where applicable)

In the event of a successful Tenancy Application the applicant's personal information maybe recorded in the Agent's TICA Virtual Manager System, which will allow the Agent to be advised of any future Tenancy Applications you make. Information regarding our data deletion practices can be advised should you wish. The TICA Virtual Manager program will monitor your tenancy applications as part of our Risk Management procedures to protect our landlords exposure. The monitoring of your tenancy applications is not a listing on the TICA Tenancy History Database. This information is information that would be available to the Agent on a truthfully completed tenancy application form.

If you fail to provide your personal information and do not consent to the uses set out above the Agent cannot properly assess the risk to our client or carry out our duties as an asset manager. Consequently, the Agent cannot provide you with the property you requested to rent.

Application 1 Full Name:	Signature:	Date:
Application 2 Full Name:	Signature:	Date:

COMPLIMENTARY UTILITIES CONNECTIONS

We've partnered with On the Move to provide you with simple and convenient utility connections. On The Move is Australia's leading connections specialist. Their service is free and done over the phone in one simple call.

WHAT WILL HAPPEN NEXT

- 1) On The Move will give you a call to confirm your details and move-in date.
- 2) We will arrange for On the Move to contact you with the option to connect Electricity, Gas and Telecommunications services.
- 3) Electricity and Gas connections arranged via On the Move are covered by the On the Move Promise, which guarantees connection by your nominated date or you will be reimbursed for reasonable out of pocket expenses.

TERMS & CONDITIONS

Terms & Conditions: Unless you advise us otherwise, by signing this application you are consenting to On the Move contacting you to arrange the connection of your utility services. On The Move may need to disclose personal information to utility companies to arrange your services. On the Move and RE/MAX Victory may receive a benefit for arranging your services. Please see On the Move's Privacy Policy at: www.onthemove.com.au/legal-and-privacy. Standard connection fees may apply.

No, I will connect the required utilities of my own accord.

SIGNATURE

Unless I have otherwise indicated, I consent to the disclosure of this application form to On the Move ABN 84 101 648 257 for the purpose of enabling On the Move to offer the connection and disconnection of my utility services. I am aware that if I do not consent to the disclosure of my personal information for the purposes set out above, I may not be eligible to lease this premises. Where On the Move is requested to arrange for the provision of services, I consent to On the Move disclosing personal information it has collected about me to the applicable utility service provider for that purpose and to obtain confirmation of the connection or disconnection.

I acknowledge that RE/MAX Victory does not accept any responsibility for: any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure. I acknowledge that RE/MAX Victory, its employees and On the Move may receive a benefit in relation to the connection of a utility service.

Moving? Leave it to us

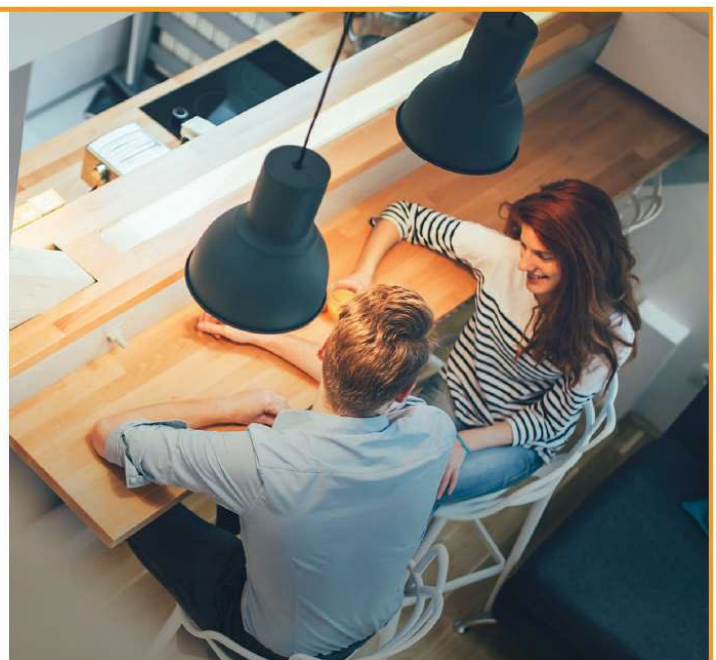
Let On The Move help connect six services conveniently and for free

- | | |
|---|---|
|  Electricity |  NBN / Broadband |
|  Gas |  Pay TV |
|  Home Phone |  Insurance |

We guarantee that your electricity and gas will be connected on your agreed move-in date*

*T&Cs apply. Full details at onthemove.com.au/on-the-move-promise-terms-and-conditions

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